

Chevy Chase Village Board of Managers

January 14, 2013

BOARD OF MANAGERS

Patricia S. Baptiste, Chair	Present
Michael L. Denger, Vice Chair	Present
Richard Ruda, Secretary	Present
Gary Crockett, Treasurer	Present
David L. Winstead, Board Member	Present

STAFF

Shana R. Davis-Cook, Village Manager	Present
John Fitzgerald, Police Chief	Present
Michael Younes, Director of Municipal Operations	Present
Demetri Protos, Finance Director	Present
Ellen Sands, Permitting and Code Enforcement Coordinator	Present
Jacqueline A. Parker, Public Safety Coordinator	Present

Ms. Patricia S. Baptiste, Chair of the Chevy Chase Village Board of Managers, called the meeting to order at 7:33 p.m.

Approval of Minutes from the Board's Regular Meeting held on December 10, 2012

Minutes of the Board's regular meeting held on December 10, 2012 were circulated to the Board prior to the meeting. Mr. Denger requested the following amendments to the draft minutes:

- Page 6, line 15: strike "did" and change "impose" to "imposed." Strike "our" and change to "the Village's."
- Page 6, line 17 and 18: strike "If" and replace it with "Should," strike "persists in requiring or wanting" and replace it with "request."
- Page 6, line 19, 20 and 21: strike "now that" and replace it with "after." Add after "to explain to", "the full Board and," and strike the comma after "concerns" and replace it with "add."
- Page 7, line 4: strike the parentheses around "2012."
- Page 7, line 7: after "resigned" add "as a result thereof." Strike the "," capitalize "subsequent" and add "ly,"; strike "to which."
- Page 7, line 9: change "changes" to "changed" and strike both commas.
- Page 7, line 11: strike the parentheses around "2012."
- Page 7, line 13: capitalize "commission."
- Page 19, line 19 and 20: after "as drafted" add "and to delete the severability clause in Section 2."

Mr. Crockett moved to approve the minutes of the Board of Managers' regular monthly meeting held on December 10, 2012, as amended. Mr. Ruda seconded the motion. Ms. Baptiste, Mr.

Denger, Mr. Ruda, Mr. Crockett, and Mr. Winstead voted in favor of the motion. The motion passed.

Variance and Special Permit Requests

Continuance of A-6528 (Variance Request) Mr. and Mrs. Edward Rubenstein, 5503 Grove Street. Reconfigure the roof and soffit over an existing one-story garage. The proposed soffit and gutter would encroach a maximum of one foot, two inches (1'-2") into the seven foot (7') side (northeast) yard setback.

Mr. Denger moved to direct staff to draft a decision approving the variance request to reconfigure the roof and soffit over an existing one-story garage that would encroach a maximum of one foot, two inches (1'-2") into the seven foot (7') side (northeast) yard setback. Mr. Crockett seconded the motion. . Ms. Baptiste, Mr. Denger, Mr. Ruda, and Mr. Crockett voted in favor of the motion. Mr. Winstead abstained. The motion passed.

Treasurer's Report

The Treasurer's Report was distributed prior to the meeting. No action was taken by the Board.

Police Report

The Police Report was distributed prior to the meeting. No action was taken by the Board.

Chief Fitzgerald presented the Triennial Public Safety Satisfaction Survey Results. No action was taken by the Board.

Committee Appointments & Reports

Budget Committee

- **Report on Financial Outlook for FY2013 and FY2014**

Mr. Martin Dagata, Chair of the Budget Committee presented the committee's report on the financial outlook for FY2013 and FY2014. Discussion followed. Mr. Denger requested that funding be allocated in the FY14 budget to begin the Connecticut Avenue tree plantings.

The Board supported the projected financial outlook as presented. The Board provided no further instruction to the Village Manager for the purposes of preparing the initial draft budget for FY2014.

Old Business & Status Reports

Public Hearing: Possible Elimination of Right-of-Way Mowing

A staff report regarding the possible elimination of Village right-of-way mowing was circulated prior to the meeting.

Charles Monk of Oliver Street stated that he was in favor of the elimination of right-of-way mowing. Mr. Monk also requested that the Board review the amount of pesticide spraying and the frequency of mowing operations as additional options for reducing the overall cost of the landscape maintenance contract.

The Board directed Mr. Younes to provide the Board with an overview of the chemical treatments (pesticide, fertilizer, etc.) currently authorized under the Village's landscape maintenance contract.

Mr. Denger moved that the Village discontinue mowing operations along rights-of-way except for the State Highway right-of-way along Connecticut Avenue and, pending clarification of its square footage, the section of Newlands Street across from Newlands Park. Mr. Winstead seconded the motion.

Mr. Ruda moved to amend the earlier motion to eliminate all Right-of-Way lawn mowing except along Connecticut Avenue, Newlands Street Park, and for any individual who requested the continuance of the service. There was no second. The motion failed.

Ms. Baptiste, Mr. Denger, Mr. Crockett, and Mr. Winstead voted in favor of the original motion moved by Mr. Denger. Mr. Ruda voted against the original motion. The motion passed.

The Board directed staff to post the Board's decision in the Village *Crier*, website, and blast email. The Board will amend the Code regulations for the right-of-way mowing at its regular meeting held in March.

Village Hall Update

Mr. Denger advised that there was nothing new to report.

New Business

Supplemental Re-appropriation Authorization Request:

- \$7,500 from "Legal: General Counsel" to "Police Operations, LGIT-Deductibles"

Mr. Crockett moved to approve a supplemental re-appropriation in the amount of \$7,500 from "Legal: General Counsel" to "Police Operations, LGIT-Deductibles". Mr. Denger seconded the motion. Ms. Baptiste, Mr. Denger, Mr. Ruda, Mr. Crockett, and Mr. Winstead voted in favor of the motion. The motion passed.

Manager's Report

The Manager's Report was circulated prior to the meeting.

Mr. Denger moved to adjourn the meeting. Mr. Winstead seconded the motion. Ms. Baptiste, Mr. Denger, Mr. Ruda, Mr. Crockett, and Mr. Winstead voted in favor of the motion. The motion passed. The open meeting adjourned at 9:01 p.m.

Secretary, Chevy Chase Village Board of Managers

Final.